



अखिल भारतीय आयुर्विज्ञान संस्थान (एम्स), गुवाहाटी
All India Institute of Medical Sciences, Guwahati
स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक वैधानिक निकाय
(A statutory body under the aegis of Ministry of Health and Family Welfare, GoI)

No. AIIMS/GHY/DEAN(A)/2026-27/146

Date: 29.05.2026

NOTICE

All students who have successfully cleared the MBBS Third Professional Part II Examinations – May 2026 are hereby informed that an Orientation Session for the Fresh Batch of Interns is being organized by AIIMS Guwahati.

Details are as follows:

Date: **08.06.2026 & 09.06.2026**

Time: **8:45 AM to 5:00 PM**

Venue: **C.E.L.S, AIIMS Guwahati.**

The programme is intended to familiarize interns with institutional policies, departmental responsibilities, hospital protocols, ethics, duty schedules, and other important guidelines pertaining to internship training.

All concerned students are directed to attend the sessions **without fail**. Attendance is **mandatory** for all interns.

Any absence will be treated seriously and appropriate action may be initiated accordingly.

Students are advised to report to the venue on time and maintain proper discipline and decorum throughout the programme.

Program schedule attached.


29/5/26

Prof. Dr. Muralidhar Reddy Sangam
Dean Academics
AIIMS Guwahati
Prof. (Dr.) Muralidhar Reddy Sangam
प्रो. (डॉ.) मुरलीधर रेड्डी संगम
Dean Academics / शैक्षणिक अधिष्ठाता
All India Institute of Medical Sciences Guwahati
अखिल भारतीय आयुर्विज्ञान संस्थान गुवाहाटी

Copy to:

1. PS to the Executive Director, for kind information.
2. Concerned faculty – for necessary action.
3. Faculty In-Charge, C.E.L.S. AIIMS Guwahati – for necessary action.
4. Notice Boards

INTERNSHIP ORIENTATION PROGRAM SCHEDULE

Dates: 08.06.2026 & 09.06.2026 (Monday & Tuesday)

Venue: C.E.L.S

Day 1 – 08/06/2026 (Monday)		
09:00 – 09:05	Welcome address –Dr. Muralidhar Reddy Sangam, Dean Academics	
09:05 – 09:20	Address by Prof. Dr. Ashok Puranik, Executive Director	
Session: Safety goals – for patient and doctor/ Pharmacovigilance & ADR monitoring		
Time	Topic	Speaker/Faculty
09:20 – 09:45	Role and responsibilities of an Intern Basic behavior and discipline	Dr. Brian Shunyu
09:45 – 10:00	International patient safety goals	Dr Nilanjana Ghosh
10:00 – 10:20	Hand Washing, gloving and gowning, cleaning, draping	Dr. Nayanmoni Rabha
10:20 – 10:40	Surgical safety- How to avoid mishaps / errors in medical surgical procedures	Dr. Abhilash Goyal
10:40 – 11:00	Tea Break	
11:00 – 11:20	Rational use of drug and Adoption of safety measures; Essential drugs, Pharmacovigilance, ADR monitoring, device safety	Dr Joonmoni Lahon
11:20 – 11:50	Requisition of blood products and safe transfusion, reporting, documentation	DR. Priyanka Gogoi
11:50 – 12:10	Overview of Govt. schemes for patients at AIIMS	Dr. Bipul K Das
12:10 – 12:30	Handling yourself and situational awareness while in Trauma & Emergency	Dr. Sekhar Jyoti Sharma
Session: Managing stress and future prospects		
12:30 – 12:45	Work place stress management	Dr. Tribeni Bhuyan
12:45 – 13:00	Career in Medicine - preparing for future endeavors	Dr. Ankur Khandelwal
13:00 – 14:00	Lunch	
Session: Patient registration, documentation		
14:00 – 14:30	Legal aspects in medical documentation Informed consent Filling up of Death Certificate	Dr. Sekhar Jyoti Sharma
14:30 – 15:00	Recording and maintaining patient files/records, OPD and IPD documentation, Handover of patients, Preparing discharges	Dr. Debopriya Paul
Session: Communication skills, Patient confidentiality		
15:00 – 15:15	Introduction to Communication skills	Dr. Himashree Bhattacharyya

15:15 – 16:30	<p>Small group discussion & Role play</p> <p><u>COORDINATOR - Dr. Himashree Bhattacharyya</u></p> <p>Doctor patient relationship Confidentiality</p> <p>Communication with patient and attendants</p> <p>Communication with colleagues and seniors</p> <p>Breaking bad news</p> <p><i>Scenarios – managing patient attendants in casualty</i></p>	<p>Dr. Himashree Bhattacharyya</p> <p>Dr. Naveen P</p> <p>Dr. Praveen</p> <p>Dr Sekhar Jyoti Sharma</p> <p>Dr Murchana Khound</p>
16:30 – 16:45	Confidentiality of patient and document information in respect to social media	Dr. Rashmi
16:45 – 17:00	Closing remarks	Dr. Md. Jamil

Day 2 – 05/06/2026 (Friday)**Session: Ordering investigations**

Time	Topic	Speaker/Faculty
09:00 – 09:15	Rationale of ordering investigations and filling of requisition forms	Dr. Aseema Das
09:15 – 09:30	Sample collection and transport- Clinical Pathology	Dr. Aseema Das
09:30 – 09:45	Sample collection and transport- Biochemistry	Dr. Chandan K Nath
09:45 – 10:00	Sample collection and transport- Microbiology	Dr. Rajeswarie

**Session: Biomedical Waste Management and Hospital Infection Control
(Certificate Session)**

10:00 – 10:45	Principles of Bio Medical Waste Management and HICC sensitization	Dr. Rajeswarie
10:45 – 11:00	Tea Break	

Session: Specific Department Session

11:00 – 11:30	Pediatrics	Dr. Murchana Khound
11:30 – 12:00	Obstetrics and Gynaecology	Dr. Yapi Marging
12:00 – 12:30	Community Medicine – external postings related	Dr. Rashmi
12:30 – 13:00	Basic life support & ACLS	BLS team Gen. Medicine/ Anaesthesia/ TED
13:00 – 13:45	Lunch	

Session: Basic Medical & Surgical procedural skills

13:45 – 14:10	Universal safety precautions: PPE, PEP (Vaccination, needle stick injury protocol)	Dr. Jamil
14:10 – 14:20	Basic care while suturing CLW	Dr. Abhilash Goyal
14:20 – 15:00	Suture line care, Wound care, Sampling wound culture swabs, assessment and diagnosis of different wounds, Irrigation and basic debridement techniques; wound dressings	Dr. Sumanjit Boro
15:00 – 15:20	Urinary catheterization	Dr. Shitangsu Kakoti
15:20 – 15:40	Splinting, Slab and Cast	Dr. Kashif Akhtar Ahmed
15:40 – 16:00	Nasogastric tube insertion	Dr. Annu Gupta
16:00 – 16:20	Pleural tapping, Abdominal paracentesis	Dr. Annu Gupta
16:20 – 16:50	Parenteral drug administration (I/M, S/C, I/D injections) and IV cannulation	Senior Nursing Officer from Medicine ward
16:50 – 17:00	Feedback	